

Fix a recent photograph.

# Application for Admission Teacher Training Courses

**Application for Admission Contract**  
 Complete every part of the form  
 Sign and initial where indicated  
 Attach all relevant supporting documentation

**For Office use Only**  
 Accept \_\_\_\_\_ Refuse \_\_\_\_\_  
 By way of \_\_\_\_\_  
 Student Number: \_\_\_\_\_

Banking details:  
 First National Bank  
 Walvis Bay – 282172  
 Headstart Montessori Teacher Training College  
 62083639842

Cell Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

<b>Year of entry:</b>		<b>Course &amp; year of study:</b>	
<b>SECTION A: DETAILS OF STUDENT</b>			
<b>Surname:</b>			
<b>First &amp; any additional names:</b>			
<b>Any previous names:</b>			
<b>Date of birth:</b>			
<b>Gender:</b>			
<b>Identity number:</b>			
<b>Tax identification number:</b>			
<b>For foreign students: Passport number &amp; work permit:</b>			
<b>Home language:</b>			
<b>Do you have an impairment or disability?</b>			
<b>Based on your disability do you have any special needs?</b>			
<b>Explain:</b>			
<b>Do you suffer from any nervous affliction or mental abnormality? (for college planning)</b>			
<b>Are you from a marginalized group (tick appropriate option)</b>	San	Ovatue	
	Ovatjimba	Ovazemba	
<b>Marital Status:</b>			
<b>English ability (1-5): 5 being highly proficient &amp; 1 not proficient</b>			
<b>Religious Affiliation (if any):</b>			
<b>Race/ethnicity/culture:</b>			
<b>Cell Number &amp; email address:</b>			
<b>Postal address:</b>	P O Box	Town:	Region:
<b>Residential address:</b>	No.	Street:	
	Suburb:	Town:	
<b>Mature Age Entry:</b> attach an employer's letter to confirm details below:			
<b>Current occupation:</b>			
<b>Main duties:</b>			
<b>Length of current employment:</b>			
<b>Employer:</b>			

Student initials

<b>Employer's contact details:</b>				
<b>SECTION B: PARENT/GUARDIANS DETAILS</b>				
<b>Father's full names:</b>				
<b>Identity Number:</b>				
<b>Occupation:</b>				
<b>Work address &amp; number:</b>				
<b>Cell number father:</b>				
<b>Mother's full names:</b>				
<b>Identity Number:</b>				
<b>Occupation:</b>				
<b>Work address &amp; number:</b>				
<b>Cell number mother:</b>				
<b>Postal address/es</b>				
<b>Residential address/es</b>				
<b>SECTION C: SCHOOL/EDUCATION HISTORY</b>				
<b>Last school attended :</b>				
<b>Town &amp; Region:</b>				
<b>Language of instruction:</b>				
<b>Highest grade passed:</b>				
<b>Years attended:</b>				
<b>Grades repeated:</b>				
<b>Best final subjects &amp; grades</b>	<b>1.</b>		<b>2.</b>	
	<b>3.</b>		<b>4.</b>	
	<b>5.</b>		<b>6.</b>	
<b>SECTION D: FINANCIAL INFORMATION</b>				
<b>Person responsible for fees:</b>				
<b>Relationship to student:</b>				
<b>Occupation:</b>				
<b>Employer:</b>				
<b>ID Number:</b>				
<b>SECTION E: SPONSOR'S AGREEMENT</b>				
<p>If someone other than the student is responsible for payment of the student's course, the person or representative is required to complete the following section:</p>				
<p><b>Name:</b> _____ hereby agree to pay the fees as agreed upon for (name of student) _____ and I/we are aware of the financial requirements and agree to all the appropriate dates and amounts of payment as found in the Student Handbook of which I have a copy. The ultimate responsibility for the fees for the course remains with the registered student.</p>				
Signature of Sponsor: _____				
Signature of Student: _____				
<b>SECTION F: FORMAL STATISTICAL INFORMATION</b>				
<b>Region of Origin</b> – where you were born and grew up, circle.				
Karas	Hardap	Khomas	Erongo	Omaheke
Otjondjupa	Kunene	Omusati	Oshana	Ohangwenga

### SECTION G: CHECKLIST

Please read the following carefully before sending your application to the college.  
To ensure your application is complete, please tick the checklist below.

Tick	Item
	Certified copies of ID/passport (birth certificate if no ID)
	Certified copy of marriage certificate if the ID <b>AND</b> the name changed
	Recent photograph <b>attached</b> to front page of the application
	Certified copies of your academic certificates/results
	Copy of Study permit if not a Namibian citizen or permanent residence
	Mature Age Applicants: Letter from employer confirming job description and length of service

### SECTION H: STUDENT DECLARATION

I confirm that all of the details and information provided are complete, accurate and correct.	Student initials
I confirm that I have read and understood the Student Handbook.	Student initials
I confirm that I understand & agree to the financial contract.	Student initials
I confirm and I understand & agree to the attendance policy.	Student initial
I confirm that I have access to a Laptop, computer, tablet or smart phone and access to data connectivity off campus to access online learning material.	Student initial

*I hereby agree to abide by all the rules and regulations of this College, and any amendments thereto, as spelt out clearly in the Headstart Student Handbook and accept any liability that may arise from contravening or breaking any of these rules. I also understand that this Admission Contract is accepted on the clear understanding that it cannot be cancelled upon commencement of a course.*

*Student Signature:*

*Date:*

*Admissions Signature:*

*Date:*

#### How did you hear about the college?

- Recommendation from a friend/ family
- Social media (Facebook, Twitter etc.)
- Print Media
- Search engine
- Other (please specify)

#### Official date stamp by college on receipt